

**Draft Minutes of Humanitarian Centre Annual General Meeting  
5<sup>th</sup> May 2009 at 6pm in the Humanitarian Centre**

**Present:**

Andrew Lamb (EWB-UK and Humanitarian Centre Director), Jalpa Kotecha (SSSK-Cambridge), Abhishek Banerjee-Shukla (CUID), Josh Wilson (Harambee Centre), Beth Wattleworth (CUSU Ethical Affairs), Jerry Carrbrion (Cambridge Oxfam Group), Penny Wilson (Office of Community Affairs, Cambridge University), Ian Steed (HC Manager, Bridges to Belarus), Peter Last (Humanitarian Centre trustee), Amy Mokady (Humanitarian Centre trustee), Joanna Womack (Humanitarian Centre trustee), Tariq Khokhar (Aptivate), Kim Waterhouse (RedR Cambridge), Harris Lorie (MST student), Karl Zammit-Maempel (MST student), Lech Madrzyk (MST student), Sacha DeVelle (Cambridge to Africa), Ian Sanderson (Afrinspire), Jim Tanburn (Jim Tanburn & Associates), Katie Morris (ARU Careers Service), Mark Corbin (Humanitarian Centre intern), Phillida Strachan (Humanitarian Centre intern), Sue Woodsford (Cambridge WDM), Matthew Smith (CUSOS), Andy Mayo (HoverAid), Helen Pallett (Cambridge Hub), Jenny Martin (Menelik Education), Daniel Paterson (Humanitarian Manufacturing), Nim Njuguna (NECT).

**Apologies:**

Rachel Jackson (New Foundations), Steve Jones (Humanitarian Centre trustee), Richard Carter (Humanitarian Centre trustee), Hilary Papworth (ELST), Tim Reynolds (Humanitarian Centre trustee), Tom Corsellis (Shelter Centre), Kate Jeffery (Development in Action), Susan Taylor (Humanitarian Centre trustee), Felicity Davies (ASF Cambridge), Amanda Norman (Cambridge University Careers Service), Nadine Lusi (CBM-UK), Marie Nazombe (Seed Project).

The meeting was chaired by Joanna Womack, Humanitarian Centre trustee.

**Welcome, introductions and apologies.** Joanna Womack welcomed members to the meeting. Introductions were made.

- 1. Minutes of the AGM of the University Society held on 15<sup>th</sup> May 2007.** The minutes of the meeting were agreed as correct and signed. There were no matters arising.
- 2. Reports and accounts.** The meeting considered the accounts prepared and independently examined by Chater Allan and their report. These were accepted by acclamation.
- 3. Auditors**  
The meeting agreed to reappoint Chater Allan as independent examiners for the 2007 08 financial year. This was proposed by Andrew Lamb and seconded by Jim Tanburn.

**4. Auditors' remuneration**

The meeting authorized charity trustees to set the remuneration of the independent examiners.

Peter Last chaired the meeting during the appointment of charity trustees. Joanna Womack resumed the position after the trustees had been appointed.

**5. Appointment of charity trustees**

The meeting confirmed the appointments of Mrs Joanna Womack, Miss Susan Taylor and Ms Amy Mokady as Humanitarian Centre trustees for three years and welcomed their contributions to the board of trustees. These were nominated by Kim Waterhouse and seconded by Andrew Lamb.

The meeting reappointed Professor Richard Carter and Mr Tim Reynolds as Humanitarian Centre trustees for three years, and showed its appreciation of their efforts to date. These were nominated by Andrew Lamb and seconded by Jim Tanburn.

On the recommendation of the board of trustees, the meeting appointed Mr Steve Jones as chair of trustees, Mr Richard Carter as vice-chair of trustees, and Mr Peter Last as Treasurer. These were proposed by Andrew Lamb and seconded by Josh Wilson.

**6. Members proposed resolutions**

No members resolutions had been received.

**7. Any Other Business.**

Ian Sanderson suggested reassessing the banding of charities to determine Humanitarian Centre membership fees. The trustees agreed to take this matter forward for discussion at the next trustee meeting in July.

No further business was raised.